



Inventory Form

Inventory Booklet Introduction

If you were to have a burglary or a fire at home, would you know exactly what is in your home, what you have lost and how much it would cost today to replace those items?

When people have the misfortune of experiencing one of these catastrophes, they usually discover other missing items that they should have claimed for, months after the claim has been submitted. People also tend to seriously under-value their possessions. On replacing lost items, they get a severe shock at the prices they are expected to pay, and their claim does not fully cover the increase in replacement costs.

By detailing your possessions, with today's current values, you will ensure your possessions are fully covered and rest assured that, in the event of a loss, you will be able to replace them with similar items of the same quality.

How to use the inventory

This inventory will help you stay fully insured year after year and we urge you to complete all the necessary information.

Use a soft pencil and write the replacement values in the column headed Year one. Remember to include VAT, and allow for inflation over the next 12 months.

Next, total each column in each section. Transfer these totals to page 17 and 18.

Add up all the totals to give you a grand total. This is the amount you should insure your possessions (contents) for.

We recommend that you write down the serial numbers of your television, video recorder, camera, and other valuable electronic items. We have included a special Serial Numbers section for this purpose.

Updating your policy

Keep your assessment updated. If you add or replace any items over the next 12 months, update and change your totals by erasing the old figures, and transfer them to the grand total page. Call your insurance broker to adjust your cover to reflect these new purchases.

You should update your home inventory in this way every year. Use the column headed Year two for this purpose. Remember, each year the values for your possessions should always increase due to inflation.

By keeping your home inventory updated, you should never suffer from underinsurance.

Keep it safe

Keep this inventory with your policy document in a safe place. We also suggest that you keep all your receipts and invoices for purchases with your booklet and policy. They will help you with any claims you may make, any proof of purchase and assist in valuations.

Indwe Risk Services - Inventory Page 3

LOUNGE / SITKAMER			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Lounge Suite	Sitkamerstel	R	R
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Reading lamps	Leeslampe	R	R
Heaters/Fans	Verwarmers/Verkoelers	R	R
TV Set	TV-stel	R	R
Video/DVD Player	Videomasjien/DVD Speler	R	R
M-Net decoder	M-Net dekodeerder	R	R
DSDV decoder	DSTV dekodeerder	R	R
Video cassettes	Videokasette	R	R
Video games	Videospeletjies	R	R
Sound system/Hi-Fi/CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/Bandspeler MP3 Spelers	R	R
CD's/Tapes/Records/ DVD's	Laserskywe/Kasette/Plate/DVD's	R	R
Tables & chairs	Tafels & stoele	R	R
Display/Liquor cabinets	Vertoon/Drank - kabinette	R	R
Liquor	Drank	R	R
Glasses	Glase	R	R
Fire Place items	Vuurhert items		
Other	Ander	R	R
Date/Datum:	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 5

BEDROOM 1 / SLAAPKAMER 1			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Beds	Beddens	R	R
Mattresses	Matrasse	R	R
Linen	Linneware	R	R
Bedding	Beddegoed	R	R
Electric blankets	Elektriese komberse	R	R
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Reading lamps	Leeslampe	R	R
Heaters/Fans	Verwarmers/Verkoelers	R	R
Table & chairs	Tafels & stoele	R	R
Wardrobes	Hangkaste	R	R
Clothes	Klere	R	R
Shoes	Skoene	R	R
Beside radio/clock	Bedradio/horlosie	R	R
Suitcases/Handbags	Reistasse/Handsakke	R	R
Books	Boeke	R	R
Cosmetics & perfume	Grimering & parfuum	R	R
TV-set	TV-stel	R	R
Sound system/Hi-Fi/CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/Bandspeler MP3 Spelers	R	R
Sport Equipment	Sport toerusting	R	R
Toys	Speelgoed		
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 6

BEDROOM 2 / SLAAPKAMER 2			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Beds	Beddens	R	R
Mattresses	Matrasse	R	R
Linen	Linneware	R	R
Bedding	Beddegoed	R	R
Electric blankets	Elektriese komberse	R	R
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Reading lamps	Leeslampe	R	R
Heaters/Fans	Verwarmers/Verkoelers	R	R
Table & chairs	Tafels & stoele	R	R
Wardrobes	Hangkaste	R	R
Clothes	Klere	R	R
Shoes	Skoene	R	R
Beside radio/clock	Bedradio/horlosie	R	R
Suitcases/Handbags	Reistasse/Handsakke	R	R
Books	Boeke	R	R
Cosmetics & perfume	Grimering & parfuum	R	R
TV-set	TV-stel	R	R
Sound system/Hi-Fi/CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/ Bandspeler MP3 Spelers	R	R
Sport Equipment	Sport toerusting	R	R
Toys	Speelgoed		
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 7

BEDROOM 3 / SLAAPKAMER 3			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Beds	Beddens	R	R
Mattresses	Matrasse	R	R
Linen	Linneware	R	R
Bedding	Beddegoed	R	R
Electric blankets	Elektriese komberse	R	R
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Reading lamps	Leeslampe	R	R
Heaters/Fans	Verwarmers/Verkoelers	R	R
Table & chairs	Tafels & stoele	R	R
Wardrobes	Hangkaste	R	R
Clothes	Klere	R	R
Shoes	Skoene	R	R
Beside radio/clock	Bedradio/horlosie	R	R
Suitcases/handbags	Reistasse/handsakke	R	R
Books	Boeke	R	R
Cosmetics & perfume	Grimering & parfuum	R	R
TV-set	TV-stel	R	R
Sound system/Hi-Fi/CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/ Bandspeler MP3 Spelers	R	R
Sport Equipment	Sport toerusting	R	R
Toys	Speelgoed		
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 8

BATHROOM & TOILET 1 / BADKAMER & TOILET 1			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Curtains	Gordyne	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Loose carpets	Los matte	R	R
Heaters/Fan	Verwarmers/Verkoelers	R	R
Hairdryer/Hot cullers/Hot brush/Curling tongs	Haardroër/Warm krullers/Warmborsel/krultang	R	R
Shaving equipment	Skeertoestelle	R	R
Towels	Handdoeke	R	R
Toiletries & cosmetics	Toiletware & Grimering	R	R
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

BATHROOM & TOILET 2 / BADKAMPER & TOILET 2			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Curtains	Gordyne	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Loose carpets	Los matte	R	R
Heaters/Fan	Verwarmers/Verkoelers	R	R
Hairdryer/Hot cullers/Hot brush/Curling tongs	Haardroër/Warm krullers/Warmborsel/krultang	R	R
Shaving equipment	Skeertoestelle	R	R
Towels	Handdoeke	R	R
Toiletries & cosmetics	Toiletware & Grimering	R	R
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 9

LAUNDRY / WASKAMER			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Heaters	Verwarmers	R	R
Washing machine	Wasmasjien	R	R
Tumble dryer	Tuimeldroër	R	R
Iron & ironing board	Strykyster & strykplank	R	R
Vacuum cleaner	Stofsuier	R	R
Carpet shampooer	Tapytwasser	R	R
Polisher	Poleerder		
Other	Ander		
Date/Datum	Subtotal/Subtotaal	R	R

ENTRANCE HALL & PASSAGE / PORTAAL & GANG			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Tables	Tafels	R	R
Chairs	Stoele	R	R
Linen	Linneware	R	R
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 10

KITCHEN / KOMBUIS			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Heaters	Verwarmers	R	R
Fridge	Yskas	R	R
Freezer	Vrieskas	R	R
Contents of fridge/freezer	Inhoud van yskas/vrieskas	R	R
Stove not forming part of the Building	Stoof wat nie deel uitmaak van die gebou nie	R	R
Microwave	Mikrogolfoond	R	R
Dishwasher	Skottelgoedwasser	R	R
Mixer/blender	Menger/versapper	R	R
Toaster	Broodrooster	R	R
Coffee machine/Kettle	Koffiemasjien/Ketel	R	R
Snackwich/waffelpan	Snackwich/wafelpan	R	R
Juicer/Soda water machine	Versapper/Soda Water maker	R	R
Recipe books	Resepte boeke	R	R
Crockery	Breekgoed	R	R
Cutlery	Eetgoed	R	R
Utensils	Kombuisgereedskap	R	R
Groceries	Kruideniersware	R	R
Pots & pans	Potte & panne	R	R
Radio/TV	Radio/TV		
Loose ornaments	Los ornamente		
Paintings	Skilderye	R	R
Deep fryer/Electric frying pan	Diep Braaier/Braaipan		
Table/Chairs	Tafel/Stoele		
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 11

FAMILY ROOM / GESINKAMER			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Lounge suite	Sitkamerstel	R	R
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Reading lamps	Leeslampe	R	R
Heaters	Verwarmers	R	R
TV set	TV-stel	R	R
Video/DVD Player	Videomasjien/DVD Player	R	R
M-Net decoder	M-Net dekodeerder	R	R
DSTV decoder	DSTV dekodeerder	R	R
Video cassettes/games/DVD's	Videokasette/speletjies/DVD's	R	R
Sound system/Hi-Fi/CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/ Bandspeler MP3 Spelers	R	R
CD's/Tapes/Records	Laserskywe/Kasette/Plate	R	R
Display/Liquor cabinets	Vertoon/Drank - Kabinet	R	R
Computer equipment	Rekenaar toerusting		
Liquor	Drank	R	R
Glass sets	Glase	R	R
Musical instruments	Musiekinstrumente	R	R
Toys & games	Speelgoed & speletjies	R	R
Fire Place items	Vuurherd items	R	R
Books	Boeke	R	R
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 12

STUDY & WORKROOM STUDEERKAMER & WERKSKAMER			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Reading lamps	Leeslampe	R	R
Heaters	Verwarmers	R	R
Tables/desks/chairs	Tafels/lessenaars/stoele	R	R
Books/bookcase	Boeke/boekrakke	R	R
Cabinets	Kabinette	R	R
Cameras	Kameras	R	R
Projector	Projektor	R	R
Binoculars	Verkyker	R	R
Firearms/ammunition	Vuurwapens	R	R
Sewing machine	Naaldwerkmasjien	R	R
Knitting machine	Breimasjien	R	R
Overlocker	Omkapmasjien	R	R
Collections	Versamelings	R	R
Craft equipment	Handwerktoerusting	R	R
Computer equipment	Rekenaartoerusting	R	R
Typewriter	Tikmasjien	R	R
Home telephone handset	Huis telefoon toestel	R	R
Umbrellas	Sambrele	R	R
Sound system/Hi-Fi/CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/Bandspeler MP3 Spelers	R	R
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 13

DOMESTIC QUARTERS BEDIENDEKAMER			
ARTICLES	ARTIKELS	YEAR ONE JAAR EEN	YEAR TWO JAAR TWEE
Bed	Bed	R	R
Mattress	Matras	R	R
Linen	Linneware	R	R
Curtains	Gordyne	R	R
Loose carpets	Los matte	R	R
Paintings	Skilderye	R	R
Loose ornaments	Ornamente	R	R
Reading lamps	Leeslampe	R	R
Heaters	Verwarmers	R	R
TV set	TV-stel	R	R
Video	Videomasjien	R	R
Sound system/Hi-Fi/CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/Bandspeler MP3 Spelers	R	R
CD's/Tapes/Records/DVD	Laserskywe/Kasette/Plate/DVD	R	R
Tables & chairs	Tafels & stoele	R	R
Wardrobes	Hangkaste	R	R
Dresser	Buffet	R	R
Bookshelf	Boekrak	R	R
Clothes	Klere	R	R
Footwear	Skoene	R	R
Suitcases	Reistasse	R	R
Stove/kettle	Stoof/ketel	R	R
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 14

GARAGE & WORKSHOP MOTORSTAL OF WERKSWINKEL			
ARTICLES	ARTIKELS	YEAR 1 JAAR 1	YEAR 2 JAAR 2
Bicycles	Fietse	R	R
Camping equipment	Kampeertoerusting	R	R
Braai equipment	Braaitoerusting	R	R
Garden furniture	Tuinmeubels	R	R
Lawnmower	Grassnyer	R	R
Weedeater	Randsnyer	R	R
Wheelbarrows	Kruiwaens	R	R
Ladders	Lere	R	R
Garden implements	Tuingereedskap	R	R
Swimming pool equipment	Swembadtoerusting	R	R
Welding equipment	Sweisapparaat	R	R
Workbench & vice	Werkbank & skroef	R	R
Woodworking equipment	Houtwerktoerusting	R	R
Powertools	Kraggereedskap	R	R
Handtools	Handgereedskap	R	R
Sports equipment	Sporttoerusting	R	R
Garden Umbrella's	Tuin Sambrele	R	R
Trampoline	Springmat	R	R
Other	Ander	R	R
Date/Datum	Subtotal/Subtotaal	R	R

Transfer subtotal to grand total page

Indwe Risk Services - Inventory Page 16

SERIAL NUMBER / REEKSNOMMERS			
ARTICLES	ARTIKELS	MAKE & MODEL	SERIAL NUMBER
TV Set	TV-stel		
Video	Videomasjien		
M-Net decoder	M-Net dekodeerder		
DSTV decoder	DSTV dekodeerder		
Hi-Fi	Hoëtroustel		
CD Player	Laserspeler		
DVD Player	DVD Speler		
Tape deck	Bandspeler		
Microwave	Mikrogolfoond		
Washing machine	Wasmasjien		
Tumble dryer	Tuimeldroër		
Dishwasher	Skottelgoedwasser		
Cameras	Kameras		
Projector	Projektor		
Binoculars	Verkykers		
Firearms	Vuurwapens		
Sewing machine	Naaldwerkmasjien		
Knitting machine	Breimasjien		
Overlocker	Omkampmasjien		
Computer equipment	Rekenaartoerusting		
Typewriter	Tikmasjien		
Powertools	Kraggereedskap		
Other	Ander		
Sound system/Hi-Fi/ CD/DVD/Tape deck/MP3 Players	Hoëtroustel/Laserspeler/DVD/ Bandspeler MP3 Spelers		
PSP	PSP		
Cellphones(specify the cover)	Sellfone (spesifiseer die dekking)		
Video camera	Video kamera		

